



## **AGENDA**

**Regular Meeting** of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **January 22, 2019**, at 6:30 PM, in the Cheryl Selman Room, ground floor, at the Charles C. Mason Education Service Center, 3027 S. New Haven Avenue, Tulsa, OK

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District.

**In accordance with Board Policy 1301, individuals may comment on business items or recommendations appearing under the Action or Information portions of a regular meeting agenda. Requests to comment must be made by submitting a completed form for each topic. Forms are available from the Board Clerk before the beginning of each meeting. Requests will be accepted at any time up to the consideration of the Consent Agenda portion of the meeting. Statements are limited to five minutes each.**

Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

**A. OPENING EXERCISES**

- A.1.** Call to order and confirm that a quorum of the Board is present.
- A.2.** Flag salute led by the Booker T. Washington High School JROTC under the direction of Lieutenant Colonel Martin Keiner.
- A.3.** Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A.4.** Motion and vote to adopt the agenda.

**B. RECOGNITION OF VISITORS**

**C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS**

- C.1.** Superintendent's special presentations and awards.
- C.2.** Recognition of Dr. Cindy Decker as District Number Five Board member. Motion and vote on motion to adopt a Resolution of Appreciation for Dr. Decker.
- C.3.** Introduction of District Number Five qualified board member applicants. Applicants will be allowed five minutes to address the Board of Education.

**D. ACCEPT NOMINATIONS FOR THE SEAT OF VICE PRESIDENT**

- D.1.** The Board President will call for nominations for the office of vice president. A vote will be taken.

**E. CONSENT AGENDA - Motion and vote on recommendation.**

**F. ACTION AGENDA – Motion and vote on each recommendation.**

**G. INFORMATION AGENDA**

**H. NORTH TULSA TASK FORCE RECOMMENDATION**

- H.1.** Receive and discuss the recommendations of the North Tulsa Task Force concerning the education of students living in the McLain feeder pattern (ECDC Bunche; elementary schools Anderson, Celia Clinton, Gilcrease, Hawthorne, Sequoyah, Springdale, Penn, Unity, and Whitman; McLain 7th Grade Academy; Monroe Demonstration Academy, and McLain Junior and Senior High Schools). The presentation of information will include the task force's recommendations regarding the McLain 7th Grade Academy and the implications of those recommendations on school configuration, programming, and facility use at these schools. No action will be taken at this meeting.

**I. STAFF REPORT**

**J. BOARD MEMBER REPORTS AND CONCERNS**

**K. CITIZENS' COMMENTS**

**L. SUPERINTENDENT'S REPORTS/PRESENTATIONS**

**M. OTHER NONROUTINE ITEMS REQUIRING BOARD ACTION**

- M.1.** Motion, second, discussion, and vote on motion to enter into a resignation agreement with Jody Parsons and to authorize its execution by the Board President and Board Clerk.

**N. NEW BUSINESS**

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

**O. EXECUTIVE SESSION**

- O.1.** Motion, discussion, and vote on motion to go into executive session to discuss the individuals who have applied for appointment to the Board of Education to fill the Board Election District Five vacancy, as authorized by Title 25, Sections 307(B)(1) and 307(B)(7) and Title 70, Section 5-118, of the Oklahoma Statutes.
- O.2.** Executive session.
- O.3.** Motion and vote on motion to acknowledge return to open session from executive session.
- O.4.** Board President's statement regarding minutes of executive session.
- O.5.** Motion, discussion, and vote on motion to take any action regarding the appointment of an individual to the Board of Education to fill the Board Election District Five vacancy until the school board election in 2020.

**P. ANNOUNCEMENTS**

The next regularly scheduled meeting of the Board of Education will be held on Monday, February 4, 2019, at 6:30 p.m. in the Cheryl Selman Room, at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

**Q. MOTION AND VOTE TO ADJOURN**

## **E. CONSENT AGENDA - Motion and vote on recommendations**

Note: With the exception of encumbrances, student trips and routine staffing items, consent items appeared on the previous regular meeting's agenda as information agenda items unless otherwise indicated.

### **DEPUTY SUPERINTENDENT**

- E.1.**     **RECOMMENDATION:** Enter into a contract with the Mayo Hotel, Tulsa, Oklahoma, to host Edison Preparatory High School's prom on April 12, 2019.  
**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.  
**COST:** Not to exceed \$10,000.00  
**FUND NAME/ACCOUNT:** Edison School Activity Fund #864  
**REQUISITION/CONTRACT:** 61901619  
**RATIONALE:** The senior prom is an annual event for the senior class of Edison Preparatory High School that is attended by seniors and their guests to celebrate the ending of senior year. This event has provided all students the opportunity to become involved with event planning and practice organizational and teamwork skills. This event also gives the Class of 2019 a time to enjoy each other's company in a lovely setting as they begin the final academically challenging month of high school.
- E.2.**     **RECOMMENDATION:** Approve a contract with Hero K12 LLC, Miami, Florida, to continue the Hero incident-tracking system for Monroe Demonstration School, January 23, 2019, through January 23, 2020.  
**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.  
**COST:** Not to exceed \$2,625.00  
**FUND NAME/ACCOUNT:** Bond Fund, 32-1169-1000-506530-100-000000-000-07-563  
**REQUISITION/CONTRACT:** 11905196  
**RATIONALE:** The Hero system will be used for monitoring students who are tardy and for issuing tardy passes. By having the Hero system, administrative teams will be able to expedite morning procedures by addressing infractions as students enter the building. The goal is to get the students to their first hour classes in the most efficient way possible.
- E.3.**     **RECOMMENDATION:** Approve a contract with Hero K12 LLC, Miami, Florida, to continue the Hero incident-tracking system for East Central High School, January 21, 2019, through January 23, 2020.  
**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.  
**COST:** Not to exceed \$2,100.00

FUND NAME/ACCOUNT: Bond Fund, 32-1169-1000-506530-100-000000-000-07-710

REQUISITION/CONTRACT: 11906329

RATIONALE: The Hero system will be used for monitoring students who are tardy and for issuing tardy passes. By having the Hero system, administrative teams will be able to expedite morning procedures by addressing infractions as students enter the building. The goal is to get the students to their first hour classes in the most efficient way possible.

- E.4.** RECOMMENDATION: Update the existing memorandum of understanding with the United States Air Force to revise current language at the request of the Air Force Junior Reserve Officer Training Corps (AFJROTC) hosted by Washington High School, Tulsa, Oklahoma. The current agreement will expire on June 30, 2019.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district

RATIONALE: The current MOU verbiage has generated some confusion as well as inconsistencies in program application. To ensure the new agreement is in place at all host schools by the end of this academic year, all current MOUs worldwide will expire on June 30, 2019. The new agreement contains standard language that is intended to institute a clear understanding of all responsibilities.

## **TALENT MANAGEMENT**

- E.5.** RECOMMENDATION: Pay full-time certified teaching staff, which for this purpose is defined as a classroom teacher, librarian, counselor, audiologist, speech pathologist or school psychologist, that have received the National Board Certification, an annual bonus based on funds provided by the state. These payments are subject to lawful withholdings and will be paid by the State Department of Education through the district's payroll service. The payment of these funds are contingent upon the availability of state funding. The groups which are to receive the annual awarded bonus are based solely upon the discretion of the State Department of Education.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district

RATIONALE: The National Board for Professional Teaching Standards was formed in 1987 to advance the quality of teaching and learning by developing professional standards for accomplished teaching and creating a voluntary system to certify teachers who meet those standards. If funding is approved by the Oklahoma Legislature and a nationally board certified teacher meets specific requirements identified by state law and State Department of Education rules, including employment as a full-time classroom teacher in Oklahoma public schools, the teacher will receive a bonus for that year if funds are available. Available funds are key in

determining which of the above positions will receive a bonus in any given year. In 2017, the state legislature did not provide funds for audiologists, speech pathologists, and school psychologists. As a result, those in these positions were unable to receive a bonus. Distribution for school year 2018-2019 is contingent solely upon State Department of Education.

**E.6. RECOMMENDATION: Approve routine staffing items.**

RATIONALE: Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education. All salaries are listed at an effective annualized rate regardless of the length of effective date of contract.

**INFORMATION AND ANALYTICS**

**E.7. RECOMMENDATION: Renew the contract with Cox Business Services, Tulsa, Oklahoma, effective July 1, 2019, through June 30, 2020, for internet access services up to 10 Gbps (billion bits per second) with demarcation at the Charles C. Mason Education Service Center. This exercises the second of four voluntary renewal periods and is the result of request for proposal #17011.**

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$165,192.00 (payable after 2019-2020 budget approval)

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-505320-000-000000-000-02-026

REQUISITION/CONTRACT: E-Rate item

RATIONALE: This action will provide internet access service to all sites in the district. E-Rate discounts are expected to be 90 percent, and the balance is funded by the Oklahoma Universal Service Fund.

**E.8. RECOMMENDATION: Renew the contract with Cox Business Services, Tulsa, Oklahoma, effective July 1, 2019, through June 30, 2020, for dedicated internet access services up to 10 Gbps (billions of bits per second) with demarcation at the data center located at the district's Maintenance and Transportation campus. This exercises the third of four voluntary renewal periods and is the result of request for proposal #16018.**

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$165,192.00 (payable after 2019-2020 budget approval)

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-505320-000-000000-000-02-026

REQUISITION/CONTRACT: E-Rate item

RATIONALE: This internet service will continue to provide capacity to meet the instructional needs of the district with the dedicated broadband internet connection to

the data center located at the district's Maintenance and Transportation campus. Internet access for all district sites will be provided using this connection, load-balanced with the connection at the data center located in the Charles C. Mason Education Service Center. E-Rate discounts are expected to be 90 percent. The remaining cost is funded by the Oklahoma Universal Service Fund.

- E.9.** RECOMMENDATION: Enter into a contract with Cox Business Services, Tulsa, Oklahoma, effective July 1, 2019, through June 30, 2020, for data service at two sites.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$7,200.00 (payable after 2019-2020 budget approval)

FUND NAME/ACCOUNT: General Fund, 11-0000-2620-505320-000-000000-000-02-026

REQUISITION/CONTRACT: E-Rate item

RATIONALE: This contract will provide internet access for administrative personnel at the Remington and Park sites, with bandwidth level of 100 Mbps down and 20 Mbps up. Requested services are exempt from competitive bidding for purposes of the E-rate program since total cost is less than \$3,600.00 per year, per site. E-Rate discounts are expected to be 90 percent.

- E.10.** RECOMMENDATION: Renew the contract with Cox Business Services, Tulsa, Oklahoma, effective July 1, 2019, through June 30, 2020, for wide-area network (Metro Ethernet) services. This exercises the third of four voluntary renewal periods and is the result of request for proposal #16020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,275,034.44 (payable after 2019-2020 budget approval)

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-505320-000-000000-000-02-026

REQUISITION/CONTRACT: E-Rate item

RATIONALE: This will provide the district with a high-performing and reliable network for school and administrative sites. E-Rate discounts are expected to be 90 percent with the non-discount share being funded by the Oklahoma Universal Service Fund (OUSF) for OUSF eligible charges and the district's General Fund for the remainder including 10 percent of surcharges and fees that are not covered by OUSF and are estimated to be \$26,000.00.



## **FINANCIAL SERVICES**

- E.11.** RECOMMENDATION: Approve the January 4, 2019 - January 17, 2019, New Encumbrances and Encumbrance Changes Report.

RATIONALE: New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with Board Policy 5102, Financial Reports and Statements.

## **BOND PROJECTS AND ENERGY MANAGEMENT**

- E.12.** RECOMMENDATION: Approve supplement #14 to the master contract with Crossland Construction Co., Inc., Tulsa, Oklahoma, to provide construction management for the interior renovation at Cooper Elementary School.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The estimated cost of the interior renovations is \$2,300,000.00. The construction manager will be paid 3.5% in management fees and 8.75% on General Conditions.

RATIONALE: The interior renovation at Cooper Elementary School is part of the 2015 bond issue.

- E.13.** RECOMMENDATION: Enter into a contract with KM Shillingford Inc., Tulsa, Oklahoma for HVAC renovation at Kendall-Whittier Elementary School.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,282,000.00

FUND NAME/ACCOUNT: 34-1270-4720-504500-000-000000-025-12-251-HV003. This project is contingent upon the sale and receipt of the 2019A bond funds

RATIONALE: HVAC renovations are part of the 2015 bond issue.

- E.14.** RECOMMENDATION: Approve supplement #18 to the master contract with Trigon General Contractors and Construction Managers, Inc., Tulsa, Oklahoma, to provide construction management for the interior renovations at MacArthur Elementary School.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The estimated cost of the interior renovations is \$1,700,000.00. The construction manager will be paid 4.25% in management fees and 8.5% on general conditions.

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of the 2019A bond funds.

RATIONALE: The interior renovation at MacArthur Elementary is part of the 2015 bond issue.

- E.15.** RECOMMENDATION: Approve supplement #11 to the master contract with Allied Engineering Group LLC for interior renovations at Cooper and MacArthur elementary schools, Rogers College High School and Edison Preparatory School, as well as HVAC improvements at Hoover Elementary School.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Estimated cost is \$10,800,000.00

FUND NAME/ACCOUNT: This project is contingent upon the successful sale and receipt of 2019A bond funds

RATIONALE: The interior renovations at Cooper, MacArthur, Rogers and Edison, as well as the HVAC improvements at Hoover, are part of the 2015 bond issue.

- E.16.** RECOMMENDATION: Approve the purchase of servers from Lighthouse Electric LLC, Tulsa, Oklahoma, to support the new ACTI camera system.

COST: Not to exceed \$26,811.75

FUND NAME/ACCOUNT: Technology Bond Fund, 33-1173-2580-506530-000-000000-000-02-204 (\$8,937.25), 33-1173-2580-506530-000-000000-000-02-720 (\$8,937.25), 33-1173-2580-506530-000-000000-000-02-730 (\$8,937.25)

REQUISITION/CONTRACT: 11904639, 11904640 & 11904642/41900143

RATIONALE: New security cameras are part of the 2015 bond issue.

- E.17.** RECOMMENDATION: Approve change order #1 to Standard Roofing Company, Inc., for the roof replacement at the Porter facility. The original contract was approved on July 2, 2018, agenda as item E-16 in the amount of \$844,737.00.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Increase of \$66,422.50

FUND NAME/ACCOUNT: Facilities Bond Fund, 32-1260-4720-504500-000-000000-055-12-370-RF026

REQUISITION/CONTRACT: 11907836

RATIONALE: Additional roofing was needed to complete this project. Roofing at Porter is part of the 2015 bond issue.

- E.18.** RECOMMENDATION: Approve change order #1 to Atwell Roofing Co, Inc., for the roof replacement at Cooper Elementary School. The original contract was approved on the July 2, 2018, agenda as item E-16 in the amount of \$1,437,732.00.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Increase of \$36,377.00
- FUND NAME/ACCOUNT: Facilities Bond Fund, 32-1260-4720-504500-000-000000-010-12-158-RF002
- REQUISITION/CONTRACT: 11907840/41900111
- RATIONALE: Additional roof drains were required to complete the project. Roofing of Cooper Elementary School is part of the 2015 bond issue.

**F. ACTION AGENDA - Motion and vote on recommendations**

**BOND PROJECTS AND ENERGY MANAGEMENT**

- F.1.** RECOMMENDATION: Approve an agreement with Hilborne & Weidman, P.C. to serve as bond counsel and disclosure counsel on the district's Combined Purpose General Obligation Bonds, Series 2019.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- RATIONALE: The district engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds. The use of bond counsel is necessary to prepare the required documentation for a bond sale in a correct manner and provide a legal opinion to the purchaser of the bonds regarding the tax-exempt nature of the obligations. Due to recent SEC review and enforcement actions related to continuing disclosure, the bond counsel role has been expanded to include disclosure counsel responsibilities. Under the referenced bond counsel and disclosure counsel engagement, bond counsel fee would be \$13,000.00 and disclosure counsel would be \$8,000.00 for a total cost of \$21,000.00, payable from bond proceeds.
- F.2.** RECOMMENDATION: Approve an agreement for registrar and paying agent services with BOKF, NA on the district's Combined Purpose General Obligation Bonds, Series 2019A.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- RATIONALE: A registrar and paying agent is necessary to administrate properly the sale and receipt of bond funds. BOKF, NA has served as the district's registrar and paying agent for all past bond programs with excellent results.

- F.3.** RECOMMENDATION: Approve a resolution fixing the amount of Combined Purpose General Obligation Bonds, Series 2019A to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of the district's Combined Purpose General Obligation Bonds, Series 2019A.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: The sale of bonds approved as part of the 2015 voter referendum will allow the district to proceed with projects as outlined in the district's bond book. The resolution authorizes the issuance of: \$15,395,000 in building bonds (Proposition No. 1) and \$7,105,000 in classroom learning material bonds (Proposition No. 4). The 2019A Bonds in the aggregate amount of \$22,500,000 would be sold on February 19th and approved/awarded at the Board's February 19, 2019, meeting, with proceeds made available to the district on or about April 2, 2019. Upon issuance of these bonds, there would be \$166,445,000 in bonds remaining to be sold from the 2015 authorization.

## **G. INFORMATION AGENDA**

### **DEPUTY SUPERINTENDENT**

- G.1.** RECOMMENDATION: Enter into an agreement with Gilcrease Museum Management Trust, Tulsa, Oklahoma, to host McLain High School's senior prom on April 27, 2019.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$3,000.00

FUND NAME/ACCOUNT: McLain High School Activity Fund #864

REQUISITION/CONTRACT: 61901908

RATIONALE: The senior prom is an annual event for the senior class of McLain High School that is attended by seniors and their guests to celebrate the ending of senior year. This event has provided all students the opportunity to become involved with event planning and practice organizational and teamwork skills. This event also gives the Class of 2019 a time to enjoy each other's company in a lovely setting as they begin the final academically challenging month of high school.

### **TALENT MANAGEMENT**

- G.2.** RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position will originate and be included in applicable department budget.

- G.3.** RECOMMENDATION: Enter into a memorandum of understanding with the City of Tulsa, Tulsa, Oklahoma, to provide Vision Tulsa funding for the Recruitment, Retention and Teacher Training proposal during the 2018-2019 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: No cost to the district
- RATIONALE: Vision Tulsa will provide Tulsa Public Schools with funding that will enhance recruitment and retention initiatives. More specifically, the funding will allow Tulsa Public Schools to augment training to new teachers and to target teachers in several of our high-need schools with customized professional development that will fit their needs. The funding will also enable the district to begin developing teachers who have demonstrated success in raising student achievement for classroom-based leadership positions.

## **INFORMATION AND ANALYTICS**

- G.4.** RECOMMENDATION: Enter into an agreement with Catalant Technologies, Inc, Boston, MA, to provide expert support to the IT and data teams aimed at improving processes and practices related to information and data governance.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$495,000.00
- FUND NAME/ACCOUNT: Grant Funds, applicable account
- REQUISITION/CONTRACT: TBD
- RATIONALE: Catalant Technologies is a leading company in providing hands on, in person support to organizations seeking to improve their data and technology practices. With the rapid advances in technology and ever-changing best practices, it is important for our IT and data team to regularly reassess our practices in search of opportunities for improvement. The industry experts from Catalant will work with individuals and small groups to provide real-time feedback and coaching in addition to providing the IT leadership team recommendations for improvements to specific processes and practices.

## **BOND PROJECTS AND ENERGY MANAGEMENT**

- G.5.** RECOMMENDATION: Approve Supplement # 9 to the master contract with Nabholz Construction Corp., Tulsa, Oklahoma, to provide construction management for the interior renovations at Edison Preparatory School.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** Estimated costs of interior renovations are:

Phase I - \$2,000,000.00 -- The project is contingent on 2019A bond funds

Phase II - \$2,500,000.00 -- The project is contingent on 2020A bond funds

The construction manager will be paid 3.50% in management fees and 8.58% on general conditions.

**FUND NAME/ACCOUNT:** This project is contingent upon the successful sale and receipt of 2019A & 2020A bond funds.

**RATIONALE:** The improvements at Edison Preparatory School are part of the 2015 bond issue.

## **OPERATIONS**

- G.6.**     **RECOMMENDATION:** Amend Item #36 of the June 20, 2016, board agenda to extend the lease agreement with Tulsa Children's Coalition, Inc., Tulsa, Oklahoma, ten (10) years, commencing July 1, 2021, and ending June 30, 2031.

**FURTHER RECOMMEND:** The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** No cost to the district

**RATIONALE:** This will expand early childhood programming for four-year-old students at ECDC Reed. Continued partnership allows the district to meet the needs of all four-year-olds and their families.

- G.7.**     **RECOMMENDATION:** Purchase a Print Center Color Production Unit from Ricoh USA, Inc., Malvern, Pennsylvania, for the district's Print Center.

**COST:** Not to exceed \$115,000.00

**FUND NAME/ACCOUNT:** Technology Bond Fund, 32-1147-2580-506530-000-000000-000-02-026

**REQUISITION/CONTRACT:** 11908246

**RATIONALE:** The purchase is part of the district's management services project to shift print activity to the print shop. The addition of the second color production unit will improve the quality of print center services by increasing job capacity allowing sites to shift volume printing from site multi-function devices to the print center and reduce costs.

**SUPPORTING INFORMATION****CONSENT ITEM E-6****ROUTINE STAFFING****ELECTIONS**

Name	Effective Date	Contract Amount	Position	Grade or Degree and Step
Benche, Susan	1/07/19	\$12.00	1:1 Paraprofessional	IS-6
Blake, Stacey	1/07/19	\$37,901.00	Teacher	B-0
Briscoe, Marva	1/21/19	\$9.82	Teacher Assistant	IS-3
Carter, Chester	1/07/19	\$12.36	Bus Driver Trainee	MT-7
Easley, Michael	1/14/19	\$30,000.00	Apprentice	NS
Edmond, Danielle	1/07/19	\$11.21	Teacher Assistant	IS-6
Gladden, Patricia	1/07/19	\$12.49	Bus Driver Trainee	MT-7
Gonzalez, Desiree	1/07/19	\$9.82	Teacher Assistant	IS-3
Guyton, Carmen	11/28/18	\$55,915.00	Teacher	M30-21
Hale, Emily	1/08/19	\$39,147.00	Speech Pathologist	M-0
Hazel, Jillian	12/17/18	\$30,000.00	Apprentice	NS
Hilgemann, Tiffany	8/28/18	\$30,000.00	Apprentice	NS
Jackson, Brittany	1/07/19	\$12.36	Bus Driver	MT-7
Johnson, Gage	1/07/19	\$30,000.00	Apprentice	NS
Lantz, Martin	12/14/18	\$12.00	Teacher Assistant	IS-3
Luna, Sarah	12/20/18	\$40,210.00	Teacher	B-5
Payne, Soraya	1/07/19	\$12.00	Teacher Assistant	IS-3
Phillips, Tanner	1/07/19	\$30,000.00	Apprentice	NS
Reed, Crystal	12/21/18	\$10.42	Teacher Assistant	IS-3
Rice, Norma	1/07/19	\$9.82	Teacher Assistant	IS-3
Robb, Jessica	12/19/18	\$9.82	Teacher Assistant	IS-3

ELECTIONS – Continued

Name	Effective Date	Contract Amount	Position	Grade or Degree and Step
Sells, Anita	12/17/18	\$12.00	Teacher Assistant	IS-6
Soler, Daneth	1/07/19	\$11.21	Parent Involvement Facilitator	IS-6
Tran-Alvarez, Tu	1/18/19	\$11.21	Teacher Assistant	IS-6
Younger, Derrek	1/03/19	\$13.60	Security Officer	TS-3

ADJUSTMENTS

Name	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree and Step
Abtahi, Kayleigh	8/23/18	\$39,738.00	Teacher	Teacher	B-4
Carr, Tera	1/23/19	\$89,935.00	Principal	Director – Teacher Development and Pathways	EG-9
Drake, Erica	12/11/18	\$12.55	Teacher Assistant	Before and After Care Assistant	MT-2 Site
Fennell, Shambrille	10/01/18	\$37,901.00	Apprentice	Teacher	B-0
Fields, Sharmel	12/05/18	\$11.52	Unassigned Custodian	Assistant Custodian	Head MT-5
Hilgemann, Tiffany	11/01/18	\$37,901.00	Apprentice	Teacher	B-0
Hull, Steven	1/07/19	\$30,000.00	Teacher	Apprentice	NS
Jones, Heather	12/03/18	\$12.89	Cook II	Cafeteria Assistant Manager	MT-6
Lee, David	12/17/18	\$17.12	Labor Journeyperson	Carpentry Craftsperson	MT-7
Liggins, Quentin	1/22/19	\$105,312.00	Director – Talent Initiatives	Director – Talent Acquisition, Development and Retention	BG-11



### ADJUSTMENTS – Continued

Name	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree and Step
Mangual Paris, Vimarie	11/01/18	\$39,147.00	Apprentice	Teacher	M-0
Martin, Markysa	11/19/18	\$37,901.00	Apprentice	Teacher	B-0
Miller, Emily	8/16/18	\$40,545.00	Teacher	Teacher	M-3
Rangi, Manpreet	12/21/18	\$10.85	1:1 Paraprofessional	Teacher Assistant	IS-3
Timmons, Mary	10/01/18	\$37,901.00	Apprentice	Teacher	B-0
Williams, Darren	1/07/19	\$30,000.00	Paraprofessional	Apprentice	NS

### SEPARATIONS

Name	Effective Date	Position
Bova, Miranda	10/23/18	Teacher Assistant
Bush, Robert	12/21/18	Security Officer
Caldwell, Linda	1/07/19	Teacher Assistant
Celestine, Floyd	12/17/18	Bus Driver
Cheek, Rebecca	10/29/18	Paraprofessional
Conklin, Robert	1/18/19	Teacher
Davis, Janet	12/21/18	Teacher Assistant
Dudney, Emily	12/21/18	Teacher
Edwards, Tanaya	12/21/18	Teacher Assistant
Fleak, Carmela	12/19/18	Teacher
Gates, Alexander	12/21/18	Librarian
Ibanez-Cillero, Jorge	12/17/18	Teacher
Johnson, Danella	11/16/18	Teacher
Pendergraft, Carolee	11/14/18	Teacher
Price, Linda	12/12/18	Before and After Care Site Assistant
Provenzano, Mia	11/28/18	Teacher Assistant
Rodriguez, Cristy	12/21/18	Cook I
Rust, Lindsey	12/21/18	Teacher

### **RESCIND:**

McBride, Tracy	12/19/18	Paraprofessional
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## SUBSTITUTE AND TEMPORARY ELECTIONS

### CNS

Dixon, Courtney  
Hawkins, Deborah  
Jihad, Aseelah  
Panther, Julie  
Rodriguez, Patricia  
Tottress, Thea  
Trail, Sarah  
Wakefield, Jaycia  
Williams, Monsha

### TUTOR

Caldwell, Linda

### ADJUNCT COACHES

James Asberry, assistant girls' basketball adjunct coach @ \$1,675.05, December 17, 2018 to June 2, 2019.

## SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

### Child Nutrition – 22-3850-3180-501210-700-000000-955-03-053

Pay the following support staff at current nutrition education instructor hourly rate (total not to exceed \$10,000) to teach Nutrition Education Classes and assist in clerical menu development as requested by schools during the 2018 - 2019 school year.

Morales, Maria

### Strong Tomorrows – 11-0000-2113-501210-000-000000-109-16-020-

11-0251-2113-501210-000-000000-352-05-020-0251

Pay Omare Jimmerson, social services coordinator, Kasey Hughart and Joya Cleveland, case managers, a stipend of \$5,000.00 each (total not to exceed \$15,000.00) for additional program responsibilities from July 1, 2018 to June 30, 2019.

### Gilcrease – 81-2325-1000-506810-100-000000-000-07-198

Pay Susana Fitzgerald, @ \$24/hr. to provide tutoring at Gilcrease for students during the 2018-19 school year.

### Talent Management – 11-0000-2572-501210-000-000000-109-05-041

Pay Carlos Lopez, Talent Strategy Director, a stipend of \$5,000 for additional departmental director responsibilities, January 22, 2019 to June 30, 2019.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

Correct effective date on Election January 7, 2019 page 16

ELECTIONS

Name	Effective Date	Contract Amount	Position	Grade or Degree and Step
White, Jason	1/28/19	\$52,000.00	Positive School Climate Coordinator	BG-7

## SUPPORTING INFORMATION

### INFORMATION ITEM G-2

### POSITION CREATIONS/DELETIONS

#### Create:

Position	Salary/Grade	Duties
<b>District Talent Acquisition Coordinator-ESC/ Talent Management</b>  <i>Annual Budget Impact:</i> \$ 39,600 min. – \$ 59,400 max.  <i>Funding Source:</i> 11-0000-2572-501210- 000-000000-337-04-041	BG-5 12 Months	Manage processes related to classroom substitutes, leadership selection and onboarding, as well as certified staff credentialing. Provide direct administrative support to the Director of Certified Talent.

#### Delete:

Position	Salary/Grade	Duties
<b>Talent Specialist-ESC/ Talent Management</b>  <i>Annual Budget Impact:</i> \$ 26,831 min. – \$ 36,178 max.  <i>Funding Source:</i> 11-0000-2572-501210- 000-000000-337-04-041	CA-12 \$14.84/hr. to \$20.01/hr.	Provides timely, accurate, and customer-friendly administration of personnel matters related to employment processes for select employee groups. Ensures personnel files are maintained current and complete to provide timely and accurate information to authorized internal and external customers.

#### Create:

Position	Salary/Grade	Duties
<b>Benefits Manager-ESC/ Talent Management</b>  <i>Annual Budget Impact:</i> \$ 47,476 min. – \$ 66,700 max.  <i>Funding Source:</i> 11-0000-2572-501210- 000-000000-109-04-041	BG-6 12 Months	Manage and lead the day to day process for employee benefits programs such as medical, dental, vision, life and retirement. Maintain the data integrity within the HRIS for benefits information. Serve as the primary contact for employee benefit matters internally and externally. Oversee the management of the benefits team.

**Create:**

Position	Salary/Grade	Duties
<p><b>SEL Integration Specialist-</b> Enrollment Center / Student and Family Support Services 2 Positions</p> <p><i>Annual Budget Impact:</i> \$ 100,000 min. – \$ 150,000 max.</p> <p><i>Funding Source:</i>  <i>Grant Funded</i></p>	<p>BG-7 12 Months</p>	<p>The SEL Integration Specialist will be a site level position implementing direct support to students in developing mindsets and practices to effectively implement social and emotional learning strategies. Additionally, this role will provide Tier 2 and Tier 3 behavioral supports to students while modeling best practice for teachers and staff. The SEL integration specialist will report to the Office of Student and Family Support Services. Once assigned a school, the Integration Specialist will collaborate with school leadership, OST leadership, PSELI team, and Director of Student Engagement to meet the project objectives, model relationship building practices, and provide feedback and recommendations for continued student success. The Integration Specialist will regularly document and share progress towards meeting program objectives. Ongoing support for the Specialist will be provided by the Office of Student and Family Support Services through a comprehensive orientation, regular check-ins, and monthly Professional Learning Community meeting.</p>